

### Operational Buying Team

The Hertfordshire NHS Procurement Operational Buying Team provides a transactional procurement service for the NHS in Hertfordshire, covering the following organisations:

- West Hertfordshire Hospitals NHS Trust
- East and North Hertfordshire NHS Trust
- Hertfordshire Partnership University NHS Foundation Trust
- Hertfordshire Community NHS Trust
- East and North Hertfordshire CCG
- Herts Valleys CCG

By working closely with Trust staff, the Operational Buying Team processes requisitions and raise supplier purchase orders to attain best value in line with internal procedures to ensure compliance with each Trust's Standing Financial Instructions (SFI's) and Quality Controls, as well as EU and UK Government Public Procurement Legislation.

Buyers process requisitions for our Trusts through a variety of eProcurement systems including Integra eSeries, Oracle iProcurement, Agresso, and NHS Supply Chain.

Buying Systems Coordinators manage Stock and Non-Stock eProcurement systems and processes according to internally verified procedures to ensure compliance.

Buying System Trainers are responsible for the roll out and staff training of Stock and Non-Stock eProcurement systems throughout both Acute Trusts.

Team members and their contact details can be found on the [contact us](#) page

User guides for online ordering systems can be found on the [Online Ordering Support](#) page.